

# Family/Friend Financial Assistance Form

FACTS APP ID: \_\_\_\_\_

*Do not leave blank.*

**Please use this form to explain your income situation if you receive financial support from family or friends. Assistance could be in the form of living arrangements, tuition assistance, assistance with rent, groceries, clothing, etc.**

Instructions: We require all applicants to verify their income. In circumstances where an applicant does not file a Form 1040 (U.S Individual Tax Return), and/or they are presenting with a low income, a sworn statement must be completed for the applicant. The purpose in requiring this information is to enable you to support your claim of low or no income and to help understand how you plan to pay your portion of the tuition. We cannot process an application without verification of income. Signatures must be in ink. Form must be notarized. Once completed, please upload to your Facts application for review.

This is to certify that I, (Print full name of applicant): \_\_\_\_\_ receive financial assistance from family and/or friends. I also declare that all of the statements here are true and complete and accurately reflects assistance received.

- **MONTHLY** amount of assistance received: \$ \_\_\_\_\_
- **YEARLY** amount of assistance received: \$ \_\_\_\_\_ (Monthly amount X 12 months)

The total number of people living in the household for 2019 was: \_\_\_\_\_ (# Adults: \_\_\_\_ / # Children: \_\_\_\_\_)

**Please provide a *brief* description of why and how family and/or friends provided financial assistance in 2019.**

This information helps provide clarity on the financial situation of the household.

For example: *"We currently live with the student's grandparents and they provide housing and help with tuition because I recently lost my job."* OR *"I'm currently in school full time so I'm no longer working; my family helps provide groceries and clothing for us."*


Applicant Name – Please Print

Applicant Signature

Date

**Notary Information**

This form must be notarized and submitted to your FACTS application along with your other supporting documentation.

**Notary Name:** \_\_\_\_\_

**Notary Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Place Stamp Here**